



Notice of a Meeting

Performance & Corporate Services Overview & Scrutiny Committee

Friday, 30 September 2022 at 10.00 am
Council Chamber - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings, please click [ON THIS LIVE LINK](#) . However, that will not allow you to participate in the meeting.

Membership

Chair - Councillor Eddie Reeves
Deputy Chair - Councillor Michael O'Connor

<i>Councillors:</i>	Brad Baines	Damian Haywood	Ian Middleton
	Neil Fawcett	Bob Johnston	
	Donna Ford	Kieron Mallon	

Notes: *Date of next meeting: 9 December 2022*

For more information about this Committee please contact:

Chair	-	Councillor Eddie Reeves	
		E.Mail: eddie.reeves@oxfordshire.gov.uk	
Committee Officer	-	<i>Khalid Ahmed, Scrutiny Officer</i>	
		Tel: 07990 368048	E-Mail:
		<i>khalid.ahmed@oxfordshire.gov.uk</i>	

Stephen Chandler
Interim Chief Executive

September 2022

What does this Committee review or scrutinise?

All corporate services and budget scrutiny, including customer services, property, assets, procurement, finance, corporate policy matters such as consultation and public engagement; takes a lead role in scrutiny of the budget and corporate plan.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declaration of Interests - see guidance note on the back page**
3. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Monday 26 September 2022. Requests to speak should be sent to khalid.ahmed@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet

4. **Minutes (Pages 1 - 10)**

To approve the minutes of the meeting held on 17 June 2022 and to receive information arising from them.

5. **Property Strategy**

10.10

The Cabinet is scheduled to consider the Property Strategy in November. The Committee is asked to consider the current proposals.

Cllr Calum Miller, Cabinet Member for Finance, Claire Taylor, Corporate Director – Customers, Organisational Development and Resources, and Vic Kurzeja, Director of Joint Property Services, have been invited to present the report and answer questions.

The Committee is recommended to consider the report and having raised any questions, to AGREE any recommendations it wishes to make to Cabinet accordingly.

NB This report is to follow and will be issued as an addendum.

6. **Local Government Association Communications Peer Review (Pages 11 - 26)**

11.10

To receive the recommendations from the peer review and to receive a presentation updating on work undertaken to date in response.

Susannah Wintersgill, Director of Strategy, Insight and Communications, will attend and give a short PowerPoint presentation on the Council's response to the recommendation and actions taken so far.

Cllr Glynis Phillips, Cabinet Member for Corporate Services, and Claire Taylor, Corporate Director – Customers, Organisational Development and Resources will also be available to answer questions.

The Committee is recommended to consider the report and, having raised any questions, to AGREE any recommendations it wishes to make to Cabinet accordingly.

7. Citizens' Jury (Pages 27 - 124)

11.45

The Committee has been requested by Cabinet to review the Citizens' Jury report, detailing participant experience, the findings, and to consider whether and potentially how the Council might take the recommendations on board for future consultations.

Report authors Alison Chisholm, Qualitative Researcher at the Nuffield Department of Primary Care Health Sciences and Juliet Carpenter, Research Fellow at Kellogg College, will present the report.

Members of the Citizens' Jury have been invited to attend in order to answer questions. Cllr Glynis Phillips, Cabinet Member for Corporate Services, Claire Taylor, Corporate Director – Customers, Organisational Development and Resources, and John Disley, Head of Transport Policy, will also be available to answer questions.

The Scrutiny Committee is recommended to

- i) AGREE which recommendations from the report it endorses and inform Cabinet accordingly**
- ii) AGREE any further recommendations it wishes to make to Cabinet**

NB the document is best read in two page mode, side-by-side.

8. Work Programme 2022/23 (Pages 125 - 132)

12.45

To receive an update on the Committee's proposed work programme for 2022/23.

The Committee is recommended to AGREE the proposed work programme

9. Cabinet Responses to Performance and Corporate Services Recommendations (Pages 133 - 134)

1.00

The Committee is asked to NOTE the Cabinet's responses made to:

- EDI Action Plan**

10. Action and Recommendation Tracker (Pages 135 - 138)

1.10

The Committee is asked to NOTE the progress of previous recommendations and actions having raised any questions on the contents.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact democracy@oxfordshire.gov.uk for a hard copy of the document.